

Script for Meeting Gone Wrong Video

Scene 1: This starts with a sequence of short scenes showing a male manager, RAUL, hurriedly discussing paperwork with KIM who is standing next to him. The manager is interrupted by a knock on his open door; the manager has clearly forgotten the appointment. A younger, female employee, SHELLY, enters. She is bristling with irritation and resentment.

RAUL

I'm pretty sure I didn't print it out [searches his desk] and I know you didn't e-mail it to me.

KIM

Well, I'll resend it.

RAUL

Yeah, please. 'Cause I can't do what I need to do until – [knock on door]

SHELLY

It's time for our meeting.

RAUL

Oh, that's right. We've got that mid-year review meeting. Come on in. [Aside to the other employee]
Thanks. I guess we'll have to finish this later.

SHELLY

Should I come back? We can reschedule....

RAUL

No, I've got to keep this train running. I have to finish eight mid-year review meetings by the end of the week, plus I've got to type up my notes — you know the drill.

SHELLY

Well, not really. I —

RAUL

You sit there and I sit here and we talk about your work which is, ah, pretty good, and then we do it for real in October. Got it?

SHELLY

[Seething pause] Got it.

RAUL

So, let's see. Oh, right, let me get out that plan we developed. [Looks around at a messy desk and then locates a folder] Here it is. [Mumbles to himself as he skims it] So, we determined that you have four critical elements — do you have a copy of this? [She indicates no.] You should. This really should be something you have nearby at all times, and next time you should bring it to the meeting. So one of your objectives is [Reads aloud] 'complete all tasks in a timely manner.' How do you think that's going?

SHELLY

Well, I wish I could finish that report, but I'm still waiting for input from Diane —

RAUL

That's right, I remember. You know, it's really important to keep the train going on this project. I think you should proceed without her input. Then, when you get it, you can work her changes in later.

SHELLY

That doesn't make much sense to me. I feel like I'd be doing the work twice —

RAUL

[Growing exasperated] You gotta keep the train running. Your performance depends on accomplishing these objectives. When I rate you in October, I want to be able to say 'Fully Successful' — which I remember you've had some trouble earning in the past. You need to learn how to get your work done on time. Any questions about that?

SHELLY

[Glaring resentful look] I'll try my best.

RAUL

Let's move on. Did you complete the training I recommended you take?

SHELLY

No.

RAUL

You didn't? That's too bad. I thought doing some online training on time management would help you improve.

SHELLY

I started the training, but it was 4 hours long and it was pretty much impossible to do it all at one time. I kept getting interrupted.

RAUL

Well, that's ironic.

SHELLY

Yup.

RAUL

[Long pause] The truth is: I think I'm going to have a hard time giving you the rating you probably think you deserve. I just don't see the quality of work —

SHELLY

Well, I feel like I'm always choosing between quality of work and meeting deadlines —

RAUL

That's your problem. You have to deliver both — perform at a high level and meet those deadlines. You have to figure this out for yourself.

SHELLY

Are we done?

RAUL

Do you have any questions?

SHELLY

No.

RAUL

Then we're done. But remember, finish that report and complete your training, please.

SHELLY

Okay.